# Raffle Guide - Ireland

Raffles are a regulated fundraising activity and you must stick to the rules. As long as you follow this guide your raffle will not need a licence.

Raffles are a great way to raise funds. You will be surprised by who will be willing to sponsor you when they might be winning a great prize in return.

#### Licencing

You will be able to run your raffle in Ireland without a licence as long as you meet all of the below criteria.

- You don't make a personal profit from the lottery
- The total value of the winnings is €2,000 or less
- The minimum payment to participate in the lottery is €5 or less,
- The maximum number of lottery tickets available for sale is 1,500 or under
- You have not provided a similar lottery in the last three months





#### **Getting started**

- Organise your prizes Aim to source some prizes for free. Approach local businesses, friends, families and work colleagues about donating prizes. You'll need your Letter of Authority for this.
- When sourcing your prizes, think about who will be buying tickets and what they might like.

#### James raised £350 from his raffle! - James, Kilimanjaro





#### What you'll need

- Raffle tickets
- Prizes
- Contact details for participants
- MRF Letter of Authority

## On the day

- Decide where and when you will be doing the draw.
- Tell people when the draw will take place when they buy tickets.
- Take contact details for the participants on the ticket stubs so that you can contact them if they win.
- Be sure to contact the winners as soon as possible and organise to have their prizes given to them.
- Inform the winners, thank the businesses/individuals who have supported you and announce the total that was raised!



# The important bits

- Keep the money you raise safe and pay it in as soon as you can.
- After the draw, shred and dispose of the tickets or whatever you used to record people's contact details.
- Ensure that a minimum of 2 people are present when counting up the money.

## Top tips

- Think outside the box when it comes to prizes. They don't have to be physical items restaurant vouchers or a token for a free haircut are great options too!
- Make the most of your networks. Think about who you know and where they work, and whether these businesses might be able to donate any appropriate prizes.
- Consider doing a bundle deal on tickets and buy raffle tickets in multiple colours to make it easier it to upsell.

Glenn raised an extra £400 by running a raffle at his quiz night!

- Glenn, London Marathon



