

Movie Night Guide

Hosting a movie night is a great way to get people together to relax, enjoy a great film, and raise money for a great cause!

Getting ready for the event

- Select a venue - Find a suitable venue for your film screening. You could contact local cinemas and see if they could offer discounted group tickets for you, or speak to your Student Union or on-campus film society to find out if they can help you put on an Oscar-worthy evening!
- Licensing - If you are screening the film in a venue that is outside of your home or a cinema then it is a legal requirement that you acquire copyright licensing. Head to www.independentcinemaoffice.org.uk/resources/communitycinema for more info.
- Advertising your event - Make posters to put up around campus (just make sure you get permission first!). You could also set up a Facebook event, make sure you invite all your friends and ask them to share it too.



What you'll need

- Venue
- Copyright license
- MRF decorations (balloons, banners etc.)
- Tickets
- Refreshments
- Collection bucket and security seals

www.meningitis.org

Dawn raised £2,546.46 from her movie night!

- Dawn Whiteman

www.meningitis.org

Movie Night Guide



Top tips

- Add your collection tin to your display where you are selling tickets and be sure to tell people about why you are fundraising, and you may well find that they add their change to your pot rather than their pocket!

The important bits

- Ensure that a minimum of 2 people are present when counting up the money.
- Keep the money you raise safe and pay it in to MRF as soon as you can.

On the day

- Arrive at the venue early to ensure you have plenty of time to get everything ready and decorate the venue
- Sell tickets on the door and sell drinks/snacks to bring in some extra donations. It's a good idea to do a short speech before the film starts to thank everyone for coming and to say what you are fundraising for.
- At the end of the movie, stand by the exit with a collection bucket to bring in any final donations.



**For more information contact
fundraising@meningitis.org**

"Definitely run a raffle as part of your event,
I raised around £400 extra from mine!"

- Glenn Worth, London Marathon

www.meningitis.org