

Bingo Night Guide

Bingo is a really fun, sociable game and it's an easy event to run. All you need is a charismatic caller, a bunch of enthusiasm, rhyming numbers and 'eyes down'.

Getting ready for the event

- Select a venue - Find a suitable venue that has enough room for large tables and chairs. Most bingo nights include some sort of refreshments, so also factor in a bar or catering facilities.
- Advertise the event - Set a date and start publicising the event through social media, and make posters or flyers to put up in and around the venue.
- Licensing – No gambling license is needed for a bingo event because it falls under the terms of 'non-commercial prizing game', this means that no proceeds from your event are used for private gain. In order to comply with the terms you must not charge an admission fee over £8 per person, and prizes must not exceed £600. Read guidance from the Gambling Commission for more information.

What you'll need

- Venue
- Large tables and chairs
- Ping pong balls
- Large plastic tumbler
- A checking board to display the selected numbers
- PA system
- Bingo cards (you can find template online)
- Prizes



www.meningitis.org

Abbie's Christmas Bingo Night
raised £880!

Abbie Chetwynd, Kilimanjaro

www.meningitis.org

Bingo Night Guide

On the day

- Greet your guests, get everyone set up with a bingo card. Seat players on tables in front of the caller and welcome everyone to bingo night, remembering to explain why you are fundraising. The caller picks numbered balls from the bingo tumbler or a 'bingo app' and announces the number, often using traditional Bingo Lingo.
- As the numbers are called the players cross them off on their card, the first player to cross off all the numbers on their card and shout out 'House' wins. A smaller game within bingo is shouting out 'Line' for the first complete row.



The important bits

- If you plan on serving alcohol at your event, you may need a licence. Speak to your venue and see if they already have a licence that will cover your Bingo Night.

Top tips

- Make it a themed bingo night, e.g. Valentines, Easter or it could be as simple as 'Chocolate bingo' where you play for chocolate!
- Break the games up with a raffle in the middle of the event

**For more information contact
fundraising@meningitis.org**

"My Bingo Night went really well and was great fun, I've already started planning the next one!"

- Abbie Chetwynd, Kilimanjaro